

Body For Mind School of Movement Ltd

Terms & Conditions

Our Terms & Conditions are in place to maximise the fun, enjoyment and development that your little one will gain from each and every Sunshine Steps class by Body For Mind School of Movement Ltd, event or production.

If you have any questions at all about these Terms & Conditions please do not hesitate to speak with Jasmine Jarret-Thorpe who will assist you fully.

Body For Mind School of Movement Ltd. is responsible for all transactions and payments relating to classes, camps and parties provided Sunshine Steps Children's Dance.

The Merchant of Body For Mind School of Movement Ltd is Jasmine Jarret-Thorpe and she is the Merchant Of Record.

TRIALS

Sunshine Steps Children's Dance (By Body For Mind School of Movement) are happy to offer free trials for children under 5 classes, and a discounted 2 week trial for all other Sunshine Steps classes, after which the remainder can be booked in full.

BOOKINGS & PAYMENTS

Bookings can be made directly through Jasmine or via our booking system (Pebble).

Our classes are charged at a flat monthly rate, similar to a gym membership.

Fees are calculated on a pro rata basis and spread evenly across 12 months.

We do not offer payment holidays. Classes operate on a rolling monthly subscription basis, with your child's place reserved each month.

As spaces are reserved regardless of planned holidays or illness, monthly fees remain payable whether or not your child attends.

CLASS RESCHEDULING

If a class is missed, students may join another available class based on availability.

If your payment is late/unsuccessful you will be charged a £10 admin fee. This is to account for added administration time.

Repeat failure to make payment owed may result in refusal of admission to class.

CANCELLATION & NOTICE PERIOD

To cancel a class booking, parents can do so via contacting our team on email info@bodyformind.co.uk.

A minimum of one (1) month's notice must be provided in writing should a client wish to discontinue classes. Payment for this notice period is still required. Failure to provide the required notice will result in the equivalent of one (1) month's fees being charged.

CLASS CANCELLATIONS

Each circumstance where a refund may be requested is assessed on its individual merits and cannot be guaranteed. On very rare occasions it may be necessary for Sunshine Steps Children's Dance (By Body For Mind School of Movement) to cancel a class. If this does happen, you will be refunded or credited for the class or invited to attend a suitable, alternative class run by the relevant Sunshine Steps (by Body For Mind School of Movement) teacher. You will be notified of this by either email or phone, so please ensure all correspondence details are up to date and correct at all times.

REFUNDS

All class fees are non-refundable unless authorised at the discretion of Jasmine Jarret-Thorpe.

MISSED CLASSES

We're more than happy to try and accommodate if students miss a class. If a class is missed for any reason, students are invited to attend another available class as a 'make up' session. This does not have to be the same genre as your regular class and can be a great way to try out other Body For Mind School of Movement classes and styles. Make up sessions must be arranged and agreed with your Body For Mind School of Movement Teacher ahead of time to ensure there is space in the alternative class. We do not offer a refund for missed classes.

UNIFORM

A uniform T-shirt is compulsory for all children attending Sunshine Steps Children's Dance classes (by Body For Mind School of Movement) from 3 years up.

Uniform can be bought directly from teacher at your child's trial or ordered online. Please speak to our Sunshine Steps team when booking.

DROP-OFF CLASSES FROM 3 years upwards

All classes for children aged 3 years and up (excluding Mini Movers) are drop-off classes. Parents/guardians are welcome to sit in for the first few classes if needed, and once/if your child is comfortable to join in unaccompanied, parents/guardians are welcome to wait in waiting room, veranda just beside the dance hall.

We understand that this can be a new experience for some children and their parents/carers. Our team will support each child as they settle in, and we encourage families to work with us to help children transition to independent participation as smoothly and confidently as possible.

If a child remains uncomfortable after a reasonable settling period, a staff member will contact the parent or carer to discuss the best next steps. A child's happiness well being is always our priority!

PARENTAL PARTICIPATION CLASSES UPTO 3 years

Our specialised parent accompanied classes for children 2.5-4 years requires a parent/carer to be in the studio. Please join in the class and help guide the child through the exercises.

CLASS LEVELS

The age group/levels for all Sunshine Steps Children's Dance (by Body For Mind School of Movement) classes has been determined by the director, carefully structured to support each child's social, emotional, and developmental needs. Your child must be enrolled into the correct level class for their age. There are times when we feel it is necessary to ask a child to move groups. This is discussed with the parent or carer first, and ultimately agreed by the teacher. Parents and carers must not enrol their child in an alternative class without prior consent from their Sunshine Steps Children's Dance teacher.

ARRIVAL & DEPARTURE TIMES

Please arrive in the waiting area beside the studio no earlier than 10 minutes before the start of your lesson and leave the studio swiftly after it has finished as there is often another class to follow.

Parents/carers of drop off classes remain responsible for their child until the class officially commences. Unless prior approval has been given by Jasmine Jarret-Thorpe, parents and carers are not permitted to leave their child in the care of the teacher earlier than necessary.

LATE PICKUPS

We understand that plans do not always run as expected and that occasionally parents or carers may be delayed in collecting their child. If this occurs, parents/carers are asked to notify us via txt message where possible and children will remain in the studio under the teacher's supervision until they are collected.

DISABILITIES

We try to run inclusive classes that accommodate all. Please give full details of any disabilities or learning difficulties your child may have at the time of booking, to ensure safe and effective teaching methods are maintained and your child gets the best possible care and attention throughout their class.

TALKING DURING CLASS

Please refrain from talking and chatting too much during the adult participation class. As children concentrate, and are much better in a calm and focused environment- If your child is transitioning into a drop-off class and you find you need to be in the room for a class, we ask you kindly to sit at the side quietly whilst you encourage your child to take part

DISTUPTIVE & INAPPROPRIATE BEHAVIOUR

We kindly ask all children and adults attending any Body For Mind School of Movement classes to be respectful and courteous to other families and the Body For Mind School of Movement staff at all times. Should a child or adult become abusive or disruptive, it is at the discretion of the Body For Mind School of Movement representative to ask that person to leave the room and / or premises. We want all our participants to have an enjoyable experience at our school.

POTTY TRAINING / TOILET VISITS

We encourage all children who are potty training to attend our classes as normal. Please ensure you take them to the toilet right before the class starts and be on hand to take them during the class should they need to go.

FOOD & DRINK DURING CLASS

Children are permitted to bring a full water bottle to every class that they attended at Body For Mind School of Movement.

If your child is attending two back-to-back classes, they may also bring a healthy snack to eat between sessions.

Children attending our holiday camps must bring water, snack, and lunch in a secure lunchbox. Designated breaks will be provided for eating and drinking.

PHYSICAL CONTACT

Please be aware that the nature of movement and dance classes may require the teacher from time to time to use appropriate physical contact to support instruction, safety and technique.

Parents and carers must inform the studio in writing prior to the commencement of their child's first class if they do not consent to physical contact between the teacher and their child.

PHOTOGRAPHY, FILM, PRESS RELEASE

To protect our students privacy, we do not share identifiable photographs or videos of children participating in our classes on any social media. Our content focuses on movement, little details such as feet and hands, silhouettes and backs. If you would prefer your child not to be photographed or filmed at all during classes, please just let us know by email.

LOST PROPERTY

Please ensure all personal property is named clearly. Body For Mind School of Movement cannot not be held responsible for loss or damage to any personal property.

CLIENT INFORMATION

All personal information held by Body For Mind School of Movement Is treated as private and confidential. Under the Data Protection Act 1988, private customers have the right to see all personal information held about them. If you wish to exercise this right, or have any related questions about this, please contact us.

INSURANCE, FIRST AID, DBS CHECKS

Each Body For Mind School of Movement teacher is covered under Public Liability Insurance. All teachers hold a DBS certificate and have undergone safeguarding training. Proof of certificates are available upon request.

CUSTOMER SERVICE

It is our aim and wish to operate at the highest level of customer service at all times. If you are dissatisfied with anything at all please speak directly to your who will deal with the situation immediately.

SOCIAL MEDIA

Body For Mind School of Movement Social Media Policy refers to all social networking sites, video/photo sharing sites, blogs, micro-blogs, wikis, podcasts, forums, instant messaging and geo-spatial tagging (for example, Facebook check-ins). Please see below for our regulations regarding Social Media and feel free to contact our office staff if you have any questions.

Any comments or posts perceived to be obscene, defamatory, threatening, harassing, discriminatory or hateful towards Body For Mind School of Movement staff, students or families may subject the owner to disciplinary or legal action.

Any content revealing or referring to sensitive studio information is not allowed to be shared online.

Intellectual property laws (for example, music and choreography) must be observed by all studio patrons when posting online.

13. About this policy

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Date of policy: 11 August 2026

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Review date: 11 August 2027